

# Rules Committee



**Keith Thompson, Chair**

Thursday, August 8, 2013  
4:00 pm to 5:00 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

301 West Jefferson  
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## Meeting Minutes

**Committee Members**    *AT: Attended    AB: Absent    EX: Excused    ALT: Alternate Present*

AT   Keith Thompson            AT   Randall Furrow            AB   Robert Solis

## **Guests**

Cynthia Trottier                      Eric Moore

**Support Staff:** Claire Tyrpak

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## **Welcome, introductions and declarations of any conflicts-of-interest**

Keith Thompson called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

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## **Determination of quorum**

Keith Thompson determined that quorum was established, with two of three members present at 4:02 pm. Cynthia Trottier declared an interest in being a member of the Rules Committee.

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## **Review of the minutes and action items from previous meetings**

The minutes from the previous minutes had already been approved and posted online so no action was taken on this item.

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## **Committee Chair update**

No update was provided.

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## **Discussion of membership issues**

The committee reviewed the Council bylaws and then had a discussion about the issue of representation on the most recent alternate issue. A decision was not reached and the committee agreed to meet again in September to finalize a decision on the matter.

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Members and guests of the Planning Council may attend either in person or via telephone conference call.

All of the documents discussed are available from Planning Council Support.

Funding is provided by the United States Department of Health and Human Services, federal Ryan White legislation, and the Maricopa County Department of Public Health.

**MEETING MINUTES** *continued*

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**Discussion of agenda items for the next meeting**

See notes above.

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**Current events summaries**

No comments were voiced.

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**Call to the public**

No comments were voiced.

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**Adjourn**

The meeting adjourned at approximately 4:45 pm.